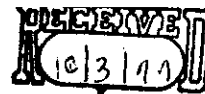


Associated Public-Safety Communications Officers, Inc.



It's a privilege to belong to A P C O

PRESIDENT

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SAN BERNARDINO CTY. COM.
104 WEST 4TH STREET
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PRESIDENT - ELECT

NATHAN D. McCLURE, III
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COURTHOUSE, 402 W. STATE STREET
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FIRST VICE - PRESIDENT

SANFORD H. SMITH
DRAWER W-2
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1978 NATIONAL CONFERENCE CHAIRMAN

RUSSELL V. ROBINSON

8832 STEEL
DETROIT, MICHIGAN 48828

1979 NATIONAL CONFERENCE CHAIRMAN

JOHN WEBB, JR.

STATE EMERGENCY SERVICES
POST OFFICE BOX 9577
SACRAMENTO, CALIFORNIA 95923

September 29, 1977

TO: Executive Committee, Chapter Presidents and Secretaries

FROM: Executive Director *JRM*

SUBJECT: Minutes 43rd Annual Conference; Constitution and ByLaws Revised
August 25, 1977

Attached for your information are captioned minutes, as approved by the Board of Officers. These are the minutes of the Board of Officers and Executive Committee. The minutes of business sessions and other information concerning functions of interest during the 1977 Chicago National Conference will appear in the September issue of the BULLETIN.

It is suggested that you use the enclosed minutes as the basis for discussion at future Chapter meetings.

Also, enclosed is a copy of the August 25, 1977 revision of the National Constitution and ByLaws.

Attachment

Associated Public-Safety Communications Officers, Inc.

It's a privilege to belong to A P C O

PRESIDENT
ALAN L. ARMITAGE
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PRESIDENT - ELECT
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WILLIAM L. MILLER
POLICE DEPARTMENT
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1978 NATIONAL CONFERENCE CHAIRMAN
RUSSELL V. ROBINSON
8832 STEEL
DETROIT, MICHIGAN 48828

September 14, 1977

BOARD OF OFFICERS MEETING

Conrad Hilton Hotel, Chicago, IL.

August 20, 1977

Saturday, August 20

- 1) Meeting called to order by President Armitage at 0900, August 20, 1977.
- 2) Present were the Board of Officers; President Alan L. Armitage, President-elect Jerry Campbell, 1st Vice President Nathan D. McClure III, and 2nd Vice President Sanford H. Smith. Also present were Executive Director McMillian, Assistant Executive Director Landreville, Project Manager Kavanagh, Counsel Kittner, and guests Conference Chairman William L. Miller and 1978 Conference Chairman Russell V. Robinson.
- 3) No other visitors were present.
- 4) Minutes of the last Board meeting held June 1-4, 1977 at Greensboro, NC were approved as distributed.
- 5) Agenda as contained in page 2 of Executive Committee report was approved with the addition of a review of the Board conference schedule. This agenda was also approved for the Executive Committee.
- 6) The agendas for the Coordinators Workshop and the Presidents and Secretaries workshops were approved.
- 7) Conference Chairman William L. Miller furnished his final pre-conference report.
- 8) The Board approved amending the Conference Exhibit Manual to reflect that furniture is no longer to be provided in the booths.

BOARD OF OFFICERS MEETING

Page 2

September 14, 1977

- 9) The Officers' conference schedule was reviewed and amended as to awards presentation, method and timing. The names of Harold Carter (for membership building), J. Rhett McMillian, Jr. as a member, Project 13-A, and as Executive Director 1973-1977, and Vivian McMillian, Office Manager and Comptroller, were added to the list of those receiving the certificates and awards. The schedule was then approved as amended.
- 10) It was proposed that an Ad Hoc Committee be set up to study the use of the National Law Enforcement Emergency channel, after discussion with Bob Stine.
- 11) The Fiscal Report for 1977 was approved for presentation to the Executive Committee.
- 12) The Board approved Ernest J. Landreville continuing as Assistant Executive Director, and upon rendition of satisfactory service through December 31, 1977 as evaluated by the Board of Officers, appointing him Executive Director as of January 1, 1977.
- 13) 1978 Conference Chairman Russell Robinson reported on the status of planning for the Detroit conference with the theme being "Golden Days Future Ways".
- 14) After a discussion, the FY 1977-78 Association Budget was approved.
- 15) Project Director Kavanagh furnished a brief explanation of potential follow-on projects to P-16. He alerted the Board to the need for support of efforts in this regard.
- 16) The Board approved APCO's long term association goal as proposed by the Executive Director.
- 17) After an explanation by the Assistant Executive Director, the Board directed the National Office to pursue the matter of computerized mailing labels and lists for the BULLETIN, and the determination of the options available for affixing labels, sorting and mailing either through our present printing facility or another mailing service.
- 18) Project Director Kavanagh furnished a progress report on Project 16. He also described the progress made in the APCO Kentucky Chapter/SPA project with guidance provided by the National Office. The Board members agreed to relay the availability of this service to other chapters.
- 19) The Board discussed and approved for presentation to the Executive Committee the 4th APCO goal relative to establishment of a planning agency in each state. This proposed goal was also to be a subject of discussion by the State DOC Panel at the Conference.

BOARD OF OFFICERS MEETING

Page 3

September 14, 1977

- 20) The Board approved the granting of life memberships in APCO for Bernard Flood and John Simmons both of the Arizona Chapter. Approval of this status for Clair Yeager of the Atlantic Chapter was previously granted at the December 13-16, 1976 Board meeting.
- 21) Executive Director McMillian announced that the City of Phoenix, Arizona had reaffirmed its intention to host the 1980 National Conference. The Board was assured that a suitable hotel to serve as the conference site was being actively pursued.
- 22) The Executive Director announced that bids for 1982 and 1983 conferences were expected from the cities of Miami and Seattle respectively.
- 23) Counsel Kittner provided a report on regulatory items he planned to present to the Executive Committee. They basically concern: coordination matters; operator licensing requirements; WARC; all 900 MHz considerations now pending; and the proposed establishment of a Civil Defense Radio Service.
- 24) The Board agreed to advise the Executive Committee that it was their recommendation as well as that of the special coordinating committee in Greensboro, N.C. that APCO should be the sole source coordinating body for all public safety radio services.
- 25) The Board discussed the problem of the FCC's interpretation of alerting EMS ambulance personnel on operational channels as a form of paging. The Board expressed a desire that the National Office continue to pursue the matter as published in the August issue of the BULLETIN.
- 26) The meeting was adjourned by President Armitage at 1600 hours.


Ernest J. Landreville
Assistant Executive Director

BOARD OF OFFICERS MEETING
43RD ANNUAL CONFERENCE
CONRAD HILTON HOTEL, CHICAGO, IL.
August 26, 1977

The meeting was called to order at 1400 by President Jerry Campbell. Present were all members of the new Board of Officers: President Jerry Campbell, President Elect Nathan D. McClure III, 1st Vice President Sanford H. Smith and 2nd Vice President Henry L. Crutcher. Also present were Executive Director J. Rhett McMillian, Jr., Counsel Joseph Kittner, Project Director Donal D. Kavanagh, Office Manager Vivian McMillian, Assistant Executive Director Ernest J. Landreville, and Conference Chairman William L. Miller.

Conference Chairman Miller furnished a tentative report on the Conference, indicating that taking into account all categories, there were over a thousand attendees. The Board of Officers expressed appreciation for the outstanding efforts of the Conference Chairman and his Committee.

President Campbell directed welcoming remarks to new Second Vice President Henry Crutcher

The Board agreed that comments on Docket 21229, the Spectrum Management Docket, were to be forwarded directly to Counsel Kittner, a copy should also be sent to the National Office for review as well. The date for mailing final comments from the Board was agreed as September 20, 1977. All comments from the National Office, after review of those received, were to be in the hands of Counsel Kittner by October 1, 1977. APCO's comments, after filing, will be published in the BULLETIN.

With regard to any Civil Defense Service filing, that matter will await answers to questions to be proposed by Counsel Kittner to the requirements to be met by dedicating frequencies to such a service.

Counsel Kittner discussed the need for a program to indoctrinate the regulatory and legislative officials concerned with land mobile communications in the special requirements of public safety radio service. He proposed appearances by APCO officials before these appropriate individuals to let them know who we are and what we represent.

Mr. Kittner also discussed the problem of the additional activity and involvement of his office with APCO matters, which has resulted in an imbalance in the amount of time spent against the amount of agreed legal fees for being charged. He proposed that no change in legal fees take place at this time, but that at the end of the year, after a review of the activity during 1977, any adjustment needed be made to cover future differences between contracted service and extra services required. This arrangement would be negotiated, if needed, to take effect the first of next year, 1978.

Executive Director McMillian reminded the Board that in the terms of the agreement to hire Assistant Executive Director Landreville there had been an agreement to consider reimbursement of moving expenses to New Smyrna Beach. Mr. McMillian asked that the Board consider this matter at this time, since approval to retain the Assistant Director had been previously made. The Board approved reimbursing Assistant Director \$1,000 to cover a portion of the expenses incurred in moving his household effects.

The Board asked the Executive Director to look into establishing some type of counterpart organization in Canada, in accordance with the resolution introduced at the Conference.

Project Director Kavanagh discussed the work schedule for Project 16, stating that there would be a Task Group Meeting in Atlanta, Georgia on November 7, 1977 to discuss the recommendations and conclusions portion of the report.

There was tentative agreement to holding a Board of Officers meeting in connection with the Task Group. President Campbell suggested that the Board could meet on November 8, 1977. Specific notice of any scheduled meeting was to be forthcoming.

The Board directed that:

APCO move forward to form a sister organization in Canada; all national committee reports should go to the National Office with a copy to the Board member responsible; that the Chairman of the Constitution and ByLaws Committee draft a resolution to delete the Site Selection Committee; that a rewrite of the Nominating Committee procedures be made and that Executive Director McMillian visit the proposed sites of the 1982 and 1983 National Conferences at Miami, Florida and Seattle, Washington to report to the Board on suitable arrangements for facilities.

Conference Chairman William Miller agreed to furnish a document reviewing the duties of a Conference Chairman with suggestions for future guidance.

There was a brief discussion as to the possibility of obtaining President Carter as the speaker for the 1978 Conference in Detroit. This matter was to be taken under consideration with a later report to the Board from the National Office.

The Board agreed to hold its January meeting in New Smyrna Beach, possibly during the January 9-13, 1978 period.

President Campbell adjourned the meeting at 1630.


Ernest J. Landreville
Assistant Executive Director

EXECUTIVE COMMITTEE MEETING
 43RD ANNUAL CONFERENCE
 CONRAD HILTON HOTEL, CHICAGO, IL.
 August 21, 1977

Meeting convened at 0900 by President Armitage.

Present were: members of the Board of Officers: President Alan L. Armitage, President-Elect Jerry Campbell, First Vice President Nathan D. McClure III, and Second Vice President Sanford H. Smith. Also present were Executive Director J. Rhett McMillian, Jr., Assistant Director Ernest J. Landreville, Project Director Donal D. Kavanagh, Counsel Joseph M. Kittner and the following members of the Executive Committee or their authorized replacements:

<u>CHAPTER</u>	<u>REPRESENTATIVE</u>	<u>CHAPTER</u>	<u>REPRESENTATIVE</u>
Arizona	Lew Hallman	Mississippi	Francis G. Gill
Atlantic	Immediate Past Pres.	Northern Calif.	Henry L. Crutcher
	Frank J. Devine	North Carolina	Charles F. English
Colorado/ Wyoming	Billy F. Hudson	Northwest	Charles R. Dunn
CPRA	Don Poorman	Ohio	Marvin S. Grossman
Florida	Charles T. Rhan	Oregon	Bruce Karr
Georgia	Richard Roley	Tennessee	Roy Turner Neal
Illinois	William Michael	Texas	Charles O. Bowles
Inland Empire	Charles R. Dunn	Utah	Harold C. Newman
Iowa	Jack W. Sauer	Virginia	William M. Lee
Kansas	B. A. Carlisle	Wisconsin	Barney Kellner
Kentucky	Jack Sharp	Immediate Past President	Frank J. Devine
Michigan	Russell V. Robinson	Past President	William L. Miller
Mid-Eastern	Robert E. Ellis		
Minnesota	Sam Gargaro		

(NOTE: If any names have been omitted or are incorrectly listed, please advise the National Office so that necessary corrections may be made.)

No other visitors or guests present.

Upon completion of the roll call, President Armitage declared the presence of a Quorum of the Executive Committee.

The meeting agenda as well as the previously distributed minutes of the last meeting were approved. (Note: "approved" or "agreed" indicates a unanimous vote and original motions and seconds are thus not recorded".)

The President announced that he would only briefly outline his report during the meeting, since it would be presented before the conference quorum the following day, Monday, August 22, 1977.

EXECUTIVE COMMITTEE MEETING MINUTES
43RD ANNUAL CONFERENCE
Page 2

President Elect Campbell also briefly mentioned topics to be included in his report before the Quorum on Monday. The Board report was also to be given at that time. The Executive Director advised copies of his formal report were enclosed with the previously distributed agenda material. The report was approved as distributed. He outlined the FY 1977-78 budget request and fiscal report which were approved as requested.

President Armitage announced that after an indepth review of his progress during the period of employment, the Board of Officers had unanimously voted to recommend to the Executive Committee that Ernest J. Landreville continue to act as Assistant Executive Director, and upon his continued rendition of satisfactory service through December 31, 1977 as evaluated by the Board, be employed as Executive Director effective January 1, 1978. The Executive Committee empowered the Board to act for it in this matter in accordance with these terms.

The Executive Committee requested that a resolution be drafted for presentation before the Conference, expressing appreciation for the outstanding work in behalf of APCO performed by Vivian McMillian and Ann Armitage at the National Office. The Chairman of the Resolutions and ByLaws Committee, Charles English agreed to draft such a resolution.

A motion to recognize the efforts of Executive Director McMillian was introduced and at the request of President Armitage, tabled until a later time to be discussed in the absence of the Executive Director.

The Executive Director reviewed the membership report, noting that the Association had shown a net gain of 242 members during the past fiscal year.

The Committee approved adoption of the Long Range Goal for APCO, that "Within 5-8 years APCO should be an effective, true public safety (Part 89) telecommunication organization with 12,000 members."

Executive Director McMillian noted that one of the objectives of the long range goal was the centralized billing and collecting of dues by the National Office. The Executive Committee directed that a study be made in this matter, with a report of its findings to be made at the 1978 Annual Conference meeting of the Executive Committee.

The Assistant Executive Director furnished a brief summary of his report, and of two proposals enclosed with the agenda. The first described a method to improve the distribution of the BULLETIN by developing a computerized mailing list to replace the present method. The second proposal described one method of using the computerized mailing list in a centralized billing procedure. No action was requested on these items at this time. The uniform dues proposal was to receive further discussion at the Presidents and Secretaries workshop.

Project Director Donal D. Kavanagh furnished his report on the status of Project 16. He also described the involvement of the Kentucky Chapter as a manager for the State Planning Agency in the development of a statewide law enforcement telecommunication plan. Members of the Executive Committee were asked to return to their chapters and promote the movement of chapter development of similar projects.

EXECUTIVE COMMITTEE MEETING MINUTES
43RD ANNUAL CONFERENCE
Page 3

The Executive Director reported on a proposed 4th Telecommunication Goal to be discussed by a panel representing state, county and municipal agencies. After an explanation by the Executive Director and comments from the members, the matter was left for future discussion by the panel and the Quorum of the Conference.

Resolutions number One, Two, and Three as previously published in the BULLETIN were discussed and approved by the Committee to be acted upon by the Conference. All three resolutions had previously been unanimously approved by the Board of Officers.

Approval was given for the granting of Life Memberships to Bernard Flood and John Simmons of the Arizona Chapter, and to Clair Yeager of the Atlantic Chapter. All three had been previously approved by the Board of Officers, in accordance with the recommendations of the respective chapters.

The Committee was briefed by Mr. McMillian on the Board of Officer's approved comments previously furnished to the House Subcommittee on Telecommunications. These comments were approved by the group.

The Committee recessed from 1200 until 1300 hours.

At 1300 in the temporary absence of Executive Director McMillian, the meeting was reconvened by President Armitage who introduced President-Elect Campbell. The President-Elect read the announcement of an award proposed for adoption by the Executive Committee. The Committee waived the 90 day delay requirement, due to the unusual nature of the situation, and unanimously approved the establishment of the J. Rhett McMillian, Jr. Award. President Campbell also read a resolution to make the first presentation of this award to Executive Director McMillian. Both the citation and resolution to present the award were approved. The Executive Committee requested copies of the resolution and of the award be forwarded to them with the minutes of the meeting, and that both be published in the BULLETIN.

President-Elect Campbell also announced at this time that the Board of Officers had voted a gift of appreciation for presentation during the Conference to both Mr. and Mrs. McMillian.

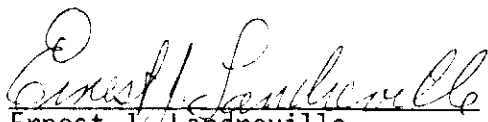
Counsel Kittner reviewed pending FCC Regulatory matters. He added that the issues would be touched upon in greater depth during the Regulatory Panel sessions but that basically, this year had seen the widest range of comments ever filed by the Association. There had been comments on changes in operator license requirements, the establishment of the general access pool at 470-512 MHz. Questions of interconnection of private with the public telephone network and forfeiture matters were also matters of serious consideration.

Counsel stated that APCO is faced by even more present problems and challenges. There is the Spectrum Management Review in Docket 21229 which has taken a great deal of effort and staff time, as had the review of the proposed new Part 90 of the rules as set out in Docket 21348. He also mentioned the possible submission of a petition for rulemaking to establish a Civil Defense Service in order to meet the needs of the state disaster service agencies in time of local emergencies. Mr. Kittner also briefed the group on the present review underway in the House and Senate looking to a possible modification or updating of the Communications Act.

After presentation of the subject of the need for APCO to step forward as the sole source coordinating entity in public safety services, approval was given to proceed with this course of action.

National Conference Chairman William Miller raised a point concerning liability insurance costs to cover a National Conference of the size of APCO. He made the point that if the National Office negotiated with a major insurance carrier on a recurring basis for such coverage, the rate obtained might be less than when each year a new conference body negotiates for one year with different companies. The National Office was asked, and agreed to look into the possibilities and report its findings to the Board of Officers for policy guidance during the coming year.

President Armitage adjourned the meeting at 1600.


Ernest J. Landreville
Assistant Executive Director