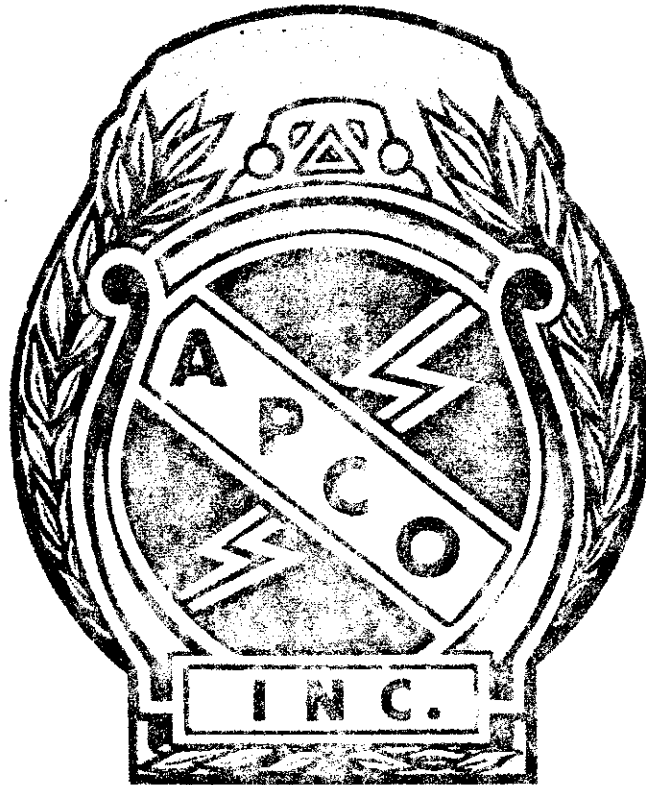


COMMITTEE OBJECTIVES

1976/1977



FREQUENCY ADVISORY COMMITTEE

DUTIES: In accordance with the ByLaws, the pertinent duties of this committee are:

To facilitate the work of the several frequency advisory committees of the chapters through the exchange of information and development of uniform approaches to the coordination of frequencies, and to exert its efforts toward the end of developing and following improved methods of frequency coordination.

1976-77 OBJECTIVES:

- 1) Assist the Engineering and Research Committee in the attainment of its objectives.
- 2) On or before March 1, 1977, determine the proper role of the coordinators, assuming FCC spectrum management regions will expand:
 - a) could coordinators survive and for how long
 - b) should they survive
 - c) describe the impact on the Association if they do not survive
 - d) describe the impact on the vendors and users if they do not survive
- 3) With respect to (2) above, within the same time frame, and if the conclusion is that coordinators should or could survive:
 - a) can coordinators survive under existing methods and conditions
 - b) if no, under what methods and conditions:
 - 1) coordination fees
 - 2) turn function over to state divisions of communications where they exist and have the resources
 - 3) turn function over to SPA's
 - 4) other

FREQUENCY ADVISORY COMMITTEE (contd)

- 4) With respect to above conclusions and time frame, determine if problems of frequency management be better minimized if the FCC put its own coordinators in its own appropriate field offices, rather than continue to invest funds in more exotic management programs, such as the Chicago SMTF.

CHAIRMAN: James W. Chupp
Suffolk County Police Dept.
Veterans Memorial Highway
Hauppauge, L.I., New York 11787
516/665-3842

MEMBERS: Chapter Coordinators

COMMERCIAL ADVISORY COMMITTEE

DUTIES: In accordance with the ByLaws, the pertinent duties of this committee are:

To study, recommend, and report in those matters which the committee feels are of interest to the Association's commercial membership. Subject to the prior approval of the President, the committee shall take such polls and make such surveys of the commercial membership as may be needed to assure that its recommendations fully take into account the views of such membership.

1976-77 OBJECTIVES:

- 1) The committee shall propose to the National Office on or before November 30, 1976, a plan for improving the planning of the MANAPCO Annual Conference function in terms of cost, method of cost allocation, recognition of contributors, etc. For this purpose, the plan shall include a form for polling past exhibitors and MANAPCO Chairmen.
- 2) A form shall be submitted to the National Office on or before February 28, 1977 proposed to be used by an exhibitor for the purpose of making known to the Association an evaluation of his participation in particular APCO regional and Annual Conference exhibit areas, including related suggestions for exhibiting function improvement.
- 3) On or before June 1, 1977 the committee shall make, as comprehensible as initially possible, a listing of public safety communications hardware and software vendors, and consultants working in this field. Such a list is to be kept updated and used by the National Office in responding to the increasing requests for this information.

CHAIRMAN:

Mal Gurian →
~~Aerotron, Inc.~~ *apco Commercial Advisory Committee*
~~442 Main Street~~
~~Fort Lee, New Jersey 07024~~
~~212/585-6371~~
his address after May 1st.

c/o Aerotron Inc.
317 Harrington Ave
Clester, New Jersey 07624

MEMBERS:

Larry Hollingsworth
RCA
Meadowlands, Penn. 15347
412/222-1100

William Torbick
General Electric Co.
Field Operations
Mobile Radio Dept.
Lynchburg, Va. 24502
804/846-7311

COMMERCIAL ADVISORY COMMITTEE (contd)

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R. W. Johnson Co.
P.O. Box 803, Hazelwood Hill
Ben Lomond, Calif. 95005
408/336-8800

Frank Johnston
ITT
2912 Wake Forest Road
Raleigh, North Carolina 27602

Robert Harvey
E. F. Johnson
300 Hospital Drive, Rm. 230
Glen Burnie, Md. 21061
301/760-3388

ENGINEERING AND RESEARCH COMMITTEE

DUTIES: In accordance with the ByLaws, the pertinent duties of this committee are:

To function as the technical operating standards steering group and maintain liaison with the other committees and with manufacturers for the purpose of providing technical aid to improve the art in the fields of installation, maintainance, design, operating, procurement and allied matters.

1976-77 OBJECTIVES:

- 1) Research land mobile literature and draft, or select, on or before January 30, 1977, two articles that will provide examples of how selected criteria defines the desired performance of a public safety telecommunication system that can be used by a procuring agency as the technical basis for a system procurement specification, as examples:
 - a) percentage of area coverage
 - b) maximum system waiting time/mobile loading criteria
 - c) degree of system reliability
 - d) maximum repair time
- 2) Prepare a paper on or before March 1, 1977 that will present in relative order of importance the considerations necessary to be made when channel sharing is contemplated, as examples:
 - a) identification of the characteristics (profiles) of selected public safety radio services
 - b) requirements for channel sharing between like, and different, radio systems identified in (a) above
 - c) regional reallocation of channels vs. stacked channel sharing
 - d) identification of the minimum levels of service for the selected public safety radio services

ENGINEERING AND RESEARCH COMMITTEE (contd)

CHAIRMAN: Bruce M. Karr
4202 Chapman Way
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503/636-5141

MEMBERS: John F. Shafer
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Warren Amfahr
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Lew L. Hallman
Arizona Dept. of Public Safety
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Phoenix, Arizona 85005
602/262-8327

EMERGENCY MEDICAL SERVICES COMMITTEE

DUTIES: In accordance with the ByLaws, the pertinent duties of this committee are:

To institute and maintain research and study and make recommendations in areas concerned with emergency medical communications services, with particular emphasis being placed on the relationship to total public safety communications needs with those of emergency medical communications needs.

1976-77 OBJECTIVES:

- 1) Define how best the Association might serve the EMS field:
 - a) EMS telecommunication system interface with other public safety telecommunication systems
 - b) participation in national EMS programs
 - c) planning for chapter meeting programs
 - d) optimizing the operational relationship between the EMS telecommunication system, the emergency medical technician and medical services resources
- 2) Research the field and provide two EMS articles for publication in the APCO BULLETIN.
- 3) Make progress reports to the National Office on a calendar year quarterly basis with final report on or before June 30, 1977.

CHAIRMAN: Roy Turner Neal
State Dept. of Public Health
EMS
Nashville, Tenn. 37216
615/741-2745

MEMBERS: Larry Connell
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Dept. of General Services,
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904/488-3771

Ronald W. Hockemeier
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EMERGENCY MEDICAL SERVICES COMMITTEE (contd)

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Administration
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Orville L. Wilson
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Robert V. Stine
709 State Office Building
Springfield, Ill. 62706
217/782-3600

PUBLIC SAFETY PLANNING COMMITTEE

DUTIES: In accordance with the ByLaws, the pertinent duties of this committee are:

To keep abreast of frequency allocation matters and related regulatory proposals as they pertain to public safety communications.

In coordination with Counsel, the committee shall assist in the preparations and presentation of the APCO position in formal and informal proceedings before regulatory or other governmental authorities as may be required.

1976-77 OBJECTIVES:

- 1) The National Office will as quickly as possible mail members of the committee those FCC dockets and other matters considered to be of interest to the Association. Committee members will provide their comments to the committee chairman on or before 22 calendar days prior to the due dates indicated in such proceedings with copies to the National Office.
- 2) The committee chairman shall abstract committee member comments and from them draft responses to be mailed to the National Office and to the Association Counsel on or before 12 working days prior to the due dates indicated in such documents. If the chairman's opinion in such matters differs considerably from such abstract, he shall include his own comments separately.
- 3) The committee shall study conditions in the public safety telecommunication field and, when considered appropriate, provide drafts of proposed petitions for rule-making or other regulatory action to the National Office.

CHAIRMAN: Frank J. Devine
State Law Enforcement Planning Agency
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609/292-3118

MEMBERS: W. B. "Buck" Sloop Harold D. Carter
North Carolina Highway Patrol P.O. Box 603
1100 New Bern Avenue Medina, Ohio 44256
Raleigh, North Carolina 27611 216/722-1581
919/829-7956

PUBLIC SAFETY PLANNING COMMITTEE (contd)

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Law Enforcement Communication
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904/488-3866

Howard Levine
Police Legal Advisor
Pompano Beach Police Dept.
155 S. Flagler Avenue
Pompano Beach, Fla. 33061

Eddie Simon
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San Diego, Calif. 92102
714/236-5505

Norman R. Coltri
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609/882-1261

Alan Hull
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Oregon City, Oregon 97045

Special Consultants

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1813 Scott Road
Burbank, Calif. 91504
213/845-4860

Robert J. Hajek
P.O. Drawer H
Riverside, Ill. 60546
321/485-2113

ACTIVITY AND MEMBERSHIP COMMITTEE

DUTIES:

In accordance with the ByLaws, the pertinent duties of this committee are:

To explore the field for new membership by devising methods, plans, projects and items of interest. It shall make recommendations on membership qualifications and classes, dues and allied matters. It shall encourage formative groups and work with new chapters. It shall attempt continued re-enrollment of desirable persons who have allowed their membership to lapse.

1976-77 OBJECTIVES:

- 1) Review the Association's membership requirements as now written in its Constitution and ByLaws for the purpose of identifying contradictions, inconsistencies, vagueness, and any other matters that may hinder membership needs and the progress of this Association. Should such hinderance be identified, and proposed corrective actions to be provided to the National Office on or before November 30, 1976.
- 2) Review the Association's membership classifications for the purpose of determining whether such classifications are as related as they should be in current time. Study the possibilities of the value of eliminating, adding, combining, classes of membership. Report findings and make recommendations to the National Office on or before February 1, 1977.
- 3) Provide recommendations to the National Office that might result in aids to the record keeping function and other tasks of chapter secretaries. Make progress reports to the National Office on a calendar year quarterly basis, with final report due date on or before June 30, 1977.
- 4) Develop a promotional packet of APCO information for distribution to prospective members by chapter secretaries (publications list, membership application, cover letter of invitation). First draft to be provided to the National Office on or before November 30, 1976.
- 5) Promotional campaign for use in out-of-APCO environment to solicit membership. First draft to be provided to the National Office on or before June 30, 1977.

ACTIVITY AND MEMBERSHIP COMMITTEE (contd)

CHAIRMAN: Joe Trowbridge
P.O. Box 3861
Bryan, Texas 77801
713/846-0012

MEMBERS: Jack W. Sauer
3670 66th Street
Urbandale, Iowa 50322
515/288-4105

Harold F. Rodenhausen
14605 Main St., Rm. 8
Upper Marlboro, Md. 20870
302/627-5320

Need new

~~Edwin H. Utz
Anne Arundel Co. Fire Dept.
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Millersville, Md. 21108
301/987-4010~~

Phillip M. McGovern
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Russell V. Robinson
8832 Steel
Detroit, Mich. 48822
313/224-4441 32

Dave Crockett
20466 Madrona Avenue
Torrance, Calif. 90503
213/328-3433

address change

~~Robert L. Gordon
1415 Truxton Avenue
Bakersfield, Calif. 93301
805/861-2491~~

Charles O. Bowles
Dept. of Communication Services
3920 Forrest Avenue
Dallas, Texas 75226

ADMINISTRATIVE RESEARCH COMMITTEE

DUTIES: In accordance with the ByLaws, the pertinent duties of this committee are:

To recommend and report on matters internal to the Association and/or on other matters as it may suggest to, or have suggested to it, by the President. The committee shall evaluate present conditions and needs and shall structure and plan for future requirements in this area.

1976-77 OBJECTIVES:

- 1) This committee shall evaluate the voting procedures in this Association as they are currently employed at the Association level with full consideration at the chapter level. Should, in the judgement of this committee, this assessment indicate need for modification of these procedures, this committee shall draft an amending resolution to this effect to be presented to the 43rd Annual Conference Quorum during its 1977 meeting. First draft of this resolution shall be provided to the National Office on or before November 3, 1976.
- 2) Evaluate the Association's standing committee structure in terms of the number and types of committees, the nature of their objectives, their demonstrated abilities. Report on findings and provide recommendations to the National Office on or before February 1, 1977.
- 3) In view of Association goals, evaluate the Association's ability to recognize changing trends and meet emerging needs in the public safety telecommunication community. Subject to this evaluation and review, determine if and identify where added public safety telecommunication goals are needed. Make progress reports to the National Office on calendar year quarterly basis with final report due on or before June 30, 1977.

CHAIRMAN: Jerry Campbell
San Bernardino County Comm. Dept.
104 West 4th Street
San Bernardino, Calif. 92415
714/383-2844

ADMINISTRATIVE RESEARCH COMMITTEE (contd)

MEMBERS:

Joe Trowbridge
P.O. Box 3861
Bryan, Texas 77801
713/846-0012

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4202 Chapmanway
Lake Oswego, Oregon 97034
503/636-5141

Martin Ficke
New Jersey State Police
Division Headquarters
West Trenton, New Jersey 08625
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Charlex F. English
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Roy Turner Neal
State Dept. of Public Health
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Nashville, Tenn. 37216
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James W. Chupp
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Frank J. Devine
State Law Enforcement Planning
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609/292-3118

Bernard H. Flood
Dept. of Public Safety
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Phoenix, Arizona 85005
602/262-8247

Ad Hoc Representative
(Commercial Advisory Committee)

Mal Gurian
Aerotron, Inc.
442 Main Street
Fort Lee, New Jersey 07024
212/585-6371

EMERGENCY PREPAREDNESS AND DISASTER COMMITTEE

DUTIES: In accordance with the ByLaws, the pertinent duties of this committee are:

To act as a liaison with Civil Defense authorities in the correlation of ideas, systems, methods, specifications, functions and planning related to establishing, operating and maintaining an efficient nationwide public safety civil defense communications facility.

1976-77 OBJECTIVES:

- 1) Research and define required intra-state Civil Defense needs between state and local levels of government in times of major emergencies where land line and existing radio systems are inadequate for direction control and resource management. When identified, develop a plan specifying the need and utilization of required frequencies. Present preliminary findings in draft to the National Office on or before November 30, 1976 for review and further guidance by the Board of Officers.
- 2) Assist the National Office in carrying out the Committee's 1975-76 proposal of disseminating information about the advantages of a national common intersystem aural brevity code language. The committee shall also assist the National Office in promoting the use of the nationwide law enforcement common emergency channel 155.475 MHz. Report on or before February 1, 1977.
- 3) Research actual national emergency operations for the purpose of providing two such articles to the APCO BULLETIN. Report on or before December 15, 1976, April 1, 1977.

CHAIRMAN: Henry Boccella
Iowa Civil Defense Division
Lucas State Office Bldg., Rm. B-33
Des Moines, Iowa 50319
515/281-3231

MEMBERS: Herbert Bosch
St. Louis Police Dept.
1200 Clark
St. Louis, Missouri 63103
314/231-1212

Joseph D. Bedard
Pima County Comm. Dept.
2545 East Ajo Way
Tucson, Arizona 85713
602/792-8551

EMERGENCY PREPAREDNESS AND DISASTER COMMITTEE (contd)

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Maryland Civil Defense
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Fort Ruger, CD Division
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Delbert Hartman
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Jack Hackett
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602/273-1411

John Webb, Jr.
Office of Emergency Services
P.O. Box 9577
Sacramento, Calif. 95823

Elwood H. Reams
Civil Defense
7700 Midlothian Turnpike
Richmond, Virginia 23235

HISTORICAL COMMITTEE

DUTIES:

In accordance with the ByLaws, the pertinent duties of this committee are:

To maintain an archive which shall store, list, and maintain that which it shall consider of historical value to this Association, including a morgue of all BULLETIN issues. It shall have printed in the BULLETIN information it considers of historical interest to the membership of this Association.

1976-77 OBJECTIVES:

- 1) Write a monthly historical column for the APCO BULLETIN.
- 2) On or before March 1, 1977, by personal contact and other promotional means, endeavor to have an historian identified in each of the chapters of this Association.

CHAIRMAN:

C. E. Dengler
51 Westfield Street
Rochester, New York 14619
716/436-6039

MEMBERS:

APCO Chapter Historians

NOMINATING COMMITTEE

DUTIES: In accordance with the ByLaws, the pertinent duties of this committee are:

To report a slate of nominees for National office to the Conference prior to the casting of ballots, to be considered along with any additional nominations which may be made from the floor of the Conference by the quorum, in accordance with Constitution Article III.

1976-77 OBJECTIVES:

- 1) Solicit the membership and provide to the National Office on or before March 1, 1977 a list of qualified candidates for National office to be presented to the 43rd Annual Conference Quorum.

CHAIRMAN: Frank J. Devine
State Law Enforcement Planning Agency
3535 Quaker Bridge Road
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OPERATING PROCEDURES COMMITTEE

DUTIES: In accordance with the ByLaws, the pertinent duties of this committee are:

To study, report and make recommendations on ideas, methods, and planning related to communications operating procedure, records, files, and training.

1976-77 OBJECTIVES:

- 1) Rewrite the Public Safety Communications Standard Operating Procedure Manual.
 - a) including possibly amending or deleting present sections
 - b) adding pertinent new sections, including the consideration of incorporating an updated version of the deliverable of the committee's 1975-76 Objective No. 1.
- 2) On or before November 30, 1976, recommend a list of dispatch training aids that will be helpful to dispatcher training programs and on a then continuing basis, assist the National Office in development and review of recommended aids.
- 3) Progress reports on Objective No. 1 shall be made quarterly. The finished draft will be delivered to the National Office on or before March 1, 1977.

CHAIRMAN: Martin Ficke
New Jersey State Police
Division Headquarters
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609/882-1261

MEMBERS: Alan Burton
Contra Costa County Sheriff Dept.
3881 St. Mary's Street
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Tigard, Oregon 97223
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Earl Spenard
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Sheriff Office
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Golden, Colo. 80419

OPERATING PROCEDURES COMMITTEE (contd)

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James Barsuglia
New Jersey State Police
Division Headquarters
West Trenton, New Jersey 08625
609/882-1261

Russell A. Mairs
6001 Candletree Drive, South
Topeka, Kansas 66614

TELECOMMUNICATIONS COMMITTEE

DUTIES: In accordance with the ByLaws, the pertinent duties of this committee are:

- a) To seek, to promote the most effective use of radiotelegraph networks and shall act as liaison with the licensees.
- b) To seek, to promote the most effective use of teletypewriter systems and to act as liaison with the operating companies.
- c) To study, report and make recommendations on ideas, methods and planning related to data processing and computer operations including their relationships to communications.

1976-77 OBJECTIVES:

- 1) Develop procedures by means of which an effective relationship may be established between the day to day operational requirements of the two-way public safety radio systems and the needs and objectives of their related data processing functions. Plan outline with achievement milestones is to be submitted to the National Office on or before November 1, 1976.
- 2) With data and requirements supplied from the National Office this committee shall analyze current methods employed in recording and utilizing membership and magazine subscription lists. From this base, the committee shall evaluate the cost benefits of a computerized program which might be better utilized for this purpose in the future. A progress report is to be submitted to the National Office on or before January 15, 1977.
- 3) Cooperate with the Operating Procedures Committee in the attainment of its Objective No. 1.

CHAIRMAN: Bernard H. Flood
Arizona Dept. of Public Safety
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MEMBERS: Roland Smith
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Donald H. Vodagel
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North Wayzata, Minn. 55391

RESOLUTIONS AND BYLAWS COMMITTEE

DUTIES: In accordance with the ByLaws, the pertinent duties of this committee are:

To assist in matters concerned with amending the Constitution and/or ByLaws of this Association.

1976-77 OBJECTIVES:

- 1) This committee shall request the chairmen of other standing committees to submit on or before January 1, 1977 any suggestions elicited from their members for amending the Constitution and ByLaws for specified Association benefits.
- 2) On or before February 1, 1977, as the result of the above and other deliberations, this committee shall submit to the National Office drafts of amending resolutions for those proposals it considers to have merit.

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