

1980-81
NATIONAL STANDING COMMITTEES

The National Standing Committees are grouped under three general headings: Administration, Planning and Operations.

The Administration group includes the following committees: Nominating, Regulatory Review and Resolutions and Bylaws. This committee group is under the supervision of President-Elect Russell V. Robinson.

The Planning group includes the following committees: Commercial Advisory, Operating Procedures, Frequency Advisory, National Law Enforcement Channel and Telecommunications Management. This group is under the supervision of First Vice President Joseph W. Gallelli.

The Operations group includes the following committees: Emergency Medical Services, Emergency Preparedness and Disaster, Fire Service, Forestry/Conservation Service, General Governmental Service, Highway Maintenance Service and Law Enforcement Service. This committee group is under the supervision of Second Vice President _____.

Committee activities are managed by the appropriate National Officer. Reporting schedules are determined by the Board of Officers. Committee chairman report to their indicated National Officer, with drop copies furnished to the National Office.

COMMERCIAL ADVISORY COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To study, recommend, and report on those matters which the committee feels are of interest to the Association's commercial membership. Subject to the prior approval of the President, the committee shall take such polls and make such surveys of the commercial membership as may be needed to assure that its recommendations fully take into account the views of such membership.

1980-81 OBJECTIVES:

- 1) Propose a Commercial Membership building program for implementation. The objective of this program should be to increase participation by commercial members and encourage them to inform potential members of the benefits of belonging to APCO. Report due to National Office by May 1, 1981.
- 2) Study the possibility of developing a "Sustaining Membership" for companies and corporations who wish to provide special support for APCO. Report to Board of Officers by January 1, 1981.
- 3) Review APCO Exhibit policies and recommend guidelines for Chapter and Regional Exhibits participation by Commercial entities.
- 4) Review APCO list of Consultants to Public Safety Services and conduct inquiry necessary to update and add to this list for use in APCO Information Service (APCO-IS).

COMMERCIAL ADVISORY COMMITTEE
COMMITTEE MEMBERS

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Dennis F. Barry
Pacific Marketing
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Hayward, CA 94545

EMERGENCY MEDICAL SERVICES COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To study and make recommendations in areas concerned with Emergency Medical Service communications with particular emphasis being placed on the relationship of total public safety communications needs to the particular requirements of emergency medical communications.

1980-81 OBJECTIVES:

- 1) Promote the interchange of EMS technical, operational, and managerial information collecting such data and making it available to the membership through the APCO-IS and The BULLETIN.
- 2) Report on the extent of EMS planning capabilities in the states in order to provide specific recommendations as to need for FCC approved plans and/or frequency coordination as prerequisite to assigning EMS channels. Report to be submitted to National Office by April 1, 1981.
- 3) Develop an article for The BULLETIN discussing the planning, management, and implementation of a statewide EMS communications system. Article due December 1, 1980.
- 4) Propose a membership building program which will attract APCO members from the Emergency Medical Services profession. Report due January 1, 1980.

EMERGENCY MEDICAL SERVICES COMMITTEE
COMMITTEE MEMBERS

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Carlos E. Perez
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EMERGENCY PREPAREDNESS AND DISASTER COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To study and make recommendations in areas concerned with Emergency Preparedness Service communications with particular emphasis being placed on the relationship of total public safety communications needs to the particular requirements at emergency preparedness communication.

1980-81 OBJECTIVES:

- 1) Promote the interchange of Emergency Preparedness and Disaster communications technical, operational and managerial information through the APCO-IS and BULLETIN.
- 2) Provide guidance and assistance to the National Office and coordination with State Civil Defense agencies in support of Project SECURE.
- 3) Prepare and recommend to the Board of Officers a basic communications plan for use by states implementing SECURE systems. Plan due to arrive at National Office by February 1, 1981.
- 4) Submit an article for The BULLETIN describing steps being taken in states to implement SECURE. Article to reach National Office by March 1, 1981.

EMERGENCY PREPAREDNESS AND DISASTER COMMITTEE
COMMITTEE MEMBERS

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John J. Shay
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815/338-6400

FIRE SERVICE COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To study and make recommendations in areas concerned with FIRE SERVICE communications, with particular emphasis being placed on the relationship of total public safety communication needs to the particular requirements of FIRE SERVICE communications.

1980-81 OBJECTIVES:

- 1) Promote the interchange of FIRE SERVICE communications technical, operational and management information through the APCO-IS and The BULLETIN.
- 2) Report on the FIRE service communications needs in the communities in order to provide background information for use in Regulatory comments and petitions filed before the FCC by APCO.
- 3) Develop a FIRE service article for The BULLETIN discussing planning, operations, or management considerations underway. Article due January 1, 1981.
- 4) Propose membership building program which will attract APCO members from the FIRE service profession. Correspond with communicators in this service to invite their participation in the specialized area of this committee's interests. Report due by March 1, 1981.

FIRE SERVICE COMMITTEE
COMMITTEE MEMBERS

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FORESTRY/CONSERVATION SERVICE COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To study and make recommendations in areas concerned with Forestry Conservation communications, with particular emphasis being placed on the relationship of total public safety communication needs to the particular requirements of Forestry/Conservation communications.

1980-81 OBJECTIVES:

- 1) Promote the interchange of Forestry/Conservation communications technical, operational and management information through the APCO-IS and The BULLETIN.
- 2) Report on the Forestry/Conservation service communications needs in the communities in order to provide background information for use in Regulatory comments and petitions filed before the FCC by APCO.
- 3) Develop a Forestry/Conservation service article for The BULLETIN discussing planning, operations, or management considerations underway. Article due January 1, 1981.
- 4) Propose membership building program which will attract APCO members from the Forestry/Conservation service profession. Correspond with communicators in this service to invite their participation in the specialized area of this committee's interests. Report due by March 1, 1981.

FORESTRY/CONSERVATION SERVICE COMMITTEE
COMMITTEE MEMBERS

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* Don Pfohl
Forestry Department
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FREQUENCY ADVISORY COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To facilitate the work of the several frequency advisory committees of the chapters through the exchange of information and development of uniform coordination of frequencies and to exert its efforts toward the end of developing and following improved methods of frequency coordination.

1979-80 OBJECTIVES:

- 1) As requested by the National Office, participate in activities associated with dockets and proceedings of the Federal Communications Commission affecting spectrum management and frequency coordination.
- 2) Review and comment on Association frequency coordination management proposals as developed.
- 3) Participate in implementation activities of the Frequency Coordination System under development by the National Office.

COMMITTEE MEMBERS

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Chapter Frequency Coordinators

GENERAL GOVERNMENTAL SERVICE COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To study and make recommendations in areas concerned with Local Government communications, with particular emphasis being placed on the relationship of total public safety communication needs to the particular requirements of Local Government Communications.

1980-81 OBJECTIVES:

- 1) Promote the interchange of Local Government communications technical, operational and management information through the APCO-IS and The BULLETIN.
- 2) Report on the Local Government service communications needs in the communities in order to provide background information for use in Regulatory comments and petitions filed before the FCC by APCO.
- 3) Develop a Local Government service article for the BULLETIN discussing planning, operations, or management considerations underway. Article due January 1, 1981.
- 4) Propose membership building program which will attract APCO members from the Local Government service profession. Correspond with communicators in this service to invite their participation in the specialized area of this committee's interests. Report due by March 1, 1981.

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GENERAL GOVERNMENTAL SERVICE COMMITTEE
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HIGHWAY MAINTENANCE SERVICE COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To study and make recommendations in areas concerned with Highway Maintenance communications, with particular emphasis being placed on the relationship of total public safety communication needs to the particular requirements of Highway Maintenance communications.

1980-81 OBJECTIVES:

- 1) Promote the interchange of Highway Maintenance communications technical, operational and management information through the APCO-IS and The BULLETIN.
- 2) Report on the Highway Maintenance service communications needs in the communities in order to provide background information for use in Regulatory comments and petitions filed before the FCC by APCO.
- 3) Develop a Highway Maintenance service article for The BULLETIN discussing planning, operations, or management considerations underway. Article due January 1, 1981.
- 4) Propose membership building program which will attract APCO members from the Highway Maintenance service profession. Correspond with communicators in this service to invite their participation in the specialized area of this committee's interests. Report due by March 1, 1981.

HIGHWAY MAINTENANCE SERVICE COMMITTEE
COMMITTEE MEMBERS

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LAW ENFORCEMENT SERVICE COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To study and make recommendations in areas concerned with communications, with particular emphasis being placed on the relationship of total public safety communication needs to the particular requirements of Law Enforcement communications.

1980-81 OBJECTIVES:

- 1) Promote the interchange of Law Enforcement communications technical, operational and management information through the APCO-IS and The BULLETIN.
- 2) Report on the Law Enforcement service communications needs in the communities in order to provide background information for use in Regulatory comments and petitions filed before the FCC by APCO.
- 3) Develop a Law Enforcement service article for The BULLETIN discussing planning, operations, or management considerations underway. Article due January 1, 1981.
- 4) Propose membership building program which will attract APCO members from the Law Enforcement service profession. Correspond with communicators in this service to invite their participation in the specialized area of this committee's interests. Report due by March 1, 1981.

NATIONAL LAW ENFORCEMENT EMERGENCY CHANNEL COMMITTEE

LAW ENFORCEMENT SERVICE COMMITTEE
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Vice Chairman:

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NATIONAL LAW ENFORCEMENT EMERGENCY CHANNEL COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To minister to the needs of the users of the National Law Enforcement Channel for the purpose of promoting new network systems, offering assistance to interested users, reconciling issues that may develop from time to time, enforcing standards adopted, and continuing the development of administrative policies.

1980-81 OBJECTIVES:

- 1) Obtain from the states the implementation schedules for use of the NLEEC, include material to be used in status reports to be submitted to the National Office by March 1, 1981 and July 1, 1980.
- 2) Develop recommended national guidelines for legislative language for use by states contemplating implementation. Guidelines to be submitted to National Office for study by Board of Officers by December 1, 1980.
- 3) Issue call for papers from representatives of states using NLEEC discussing the plans leading to implementation of NLEEC in their states. The article to be submitted to the BULLETIN editor by January 1, 1981.

NATIONAL LAW ENFORCEMENT EMERGENCY CHANNEL COMMITTEE
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NOMINATING COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To report a slate of nominees for National Office to the Conference prior to the casting of ballots, to be considered along with any additional nominations which may be made from the floor of the Conference by the quorum, in accordance with Constitution Article III.

1980-81 OBJECTIVES:

- 1) Solicit the membership and provide to the National Office on or before March 1, 1981, a list of qualified candidates for National Office to be presented to the 47th Annual Conference quorum.
- 2) Review the present nomination format, procedures, and methodology of obtaining qualified applicants. Should the judgment of this committee indicate need for modification of these procedures, it shall submit a draft of an amending resolution to this effect for presentation to the 47th Annual Conference quorum. First draft of this resolution to be submitted to the National Office on or before May 1, 1981.

NOMINATING COMMITTEE
COMMITTEE MEMBERS

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OPERATING PROCEDURES COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To study, report, and make recommendations on ideas, methods, and planning related to communications operating procedures, records, files, and training.

1980-81 OBJECTIVES:

- 1) Collect and forward to the National Office the known operator training programs used in the various agencies, state, county, and city. Work with National on the development of a standard syllabus for operator training course. Due date January 1, 1981.
- 2) Prepare an outline of a local operators procedure manual which would consist of listings of events which may occur, and the corresponding procedure to be followed when they occur. First draft of such an outline to be submitted to the National Office by June 1, 1981.
- 3) Solicit and submit pertinent manuals, system descriptions, etc. for the APCO Information Service.
- 4) Review and, where appropriate, submit to the National Office suggested modifications to update information contained in the Standard Operating Procedure Manual.

OPERATING PROCEDURES COMMITTEE
COMMITTEE MEMBERS

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REGULATORY REVIEW COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To keep abreast of technical, operational and regulatory policy proposals pertaining to public safety communications. In coordination with counsel and the National Office, the committee shall assist in preparing the positions of APCO in formal and informal proceedings before regulatory or other governmental authorities as may be required.

1980-81 OBJECTIVES:

- 1) The National Office will as quickly as possible mail members of the committee those FCC dockets and other matters considered to be of interest to the Association. Committee members will provide their comments to the committee chairman on or before 22 calendar days prior to the due dates indicated in such proceedings with copies to the National Office.
- 2) The committee chairman shall abstract committee members' comments and from them draft responses to be mailed to the National Office and to the Association Counsel on or before 12 working days prior to the due dates indicated in such documents. If the chairman's opinion in such matters differs considerably from such abstract, he shall include his own comments separately.
- 3) The committee shall study conditions in the public safety telecommunications field and when considered appropriate provide drafts of proposed petitions for rule-making or other regulatory action to the National Office.

RESOLUTIONS AND BYLAWS COMMITTEE

REGULATORY REVIEW COMMITTEE
COMMITTEE MEMBERS

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

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1980-81 Objectives:
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Communications Officer
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SPECIAL CONSULTANT:

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RESOLUTIONS AND BYLAWS COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To assist in matters concerned with amending the Constitution and/or Bylaws of this Association.

1980-81 OBJECTIVES:

- 1) This committee chairman shall request by letter from the chairmen of other committees to submit on or before February 1, 1981, any suggestions elicited from their members for amending the Constitution and Bylaws for specified Association benefits.
- 2) On or before March 1, 1981, as the result of the above and other deliberations, this committee shall submit to the National Office drafts of amending resolutions for those proposals it considers to have merit.
- 3) This committee shall aid the chapters in maintaining their constitutions and bylaws in current condition as required by the Association's C&B and review the C&B's of new chapters for conformance with that of the National organization.

RESOLUTIONS AND BYLAWS COMMITTEE
COMMITTEE MEMBERS

DUTIES: In accordance with the Bylaws, the pertinent duties of this
Charles F. English, Chairman
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Local levels: to enhance technology transfer between such governments;

upon request, to suggest guidelines for the coordination of public
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to the Board of Officers by January 1, 1981.

TELECOMMUNICATIONS MANAGEMENT COMMITTEE

DUTIES: In accordance with the Bylaws, the pertinent duties of this committee are:

To aggregate and serve the needs of such governments at State and Local levels: to enhance technology transfer between such governments; upon request, to suggest guidelines for the coordination of public safety telecommunications program institutes by such governments; to support spectrum management programs within such governments; to recommend needed research and development programs; to promote communication system interfaces for such governments; to make recommendations pertaining to appropriate regulatory actions affecting such governments; and to identify needed training and educational programs for the telecommunication personnel of such governments.

1980-81 OBJECTIVES:

- 1) Write an article on the subject of telecommunication management strategy for a City, County, and State Telecommunication Department (three separate articles). Due date Article #1-October 1, 1980; Article #2-January 1, 1981; and Article #3-May 1, 1981.
- 2) Develop a recommended program segment for the 1981 APCO Conference designed to appeal to telecommunication managers. Due date November 1, 1980 (coordinate with Conference Chairman, William Wilder)
- 3) Develop a membership building activity which would encourage telecommunication management professionals to join APCO. Submit recommendations to the Board of Officers by January 1, 1981.

Telecommunications Management Committee Objectives (continued)

- 4) In light of APCO's third Telecommunications Goal, study whether APCO should become involved in assuring that agencies are aware of and adhere to the "Physical, Technical, and Personal Security Measures" established as Federal Computerized Criminal History Policy. If the committee recommends involvement, what action is appropriate and how should these efforts be developed? Recommendations should be submitted to the National Office by March 1, 1981, for Board of Officers consideration.