

OBJECTIVES

ACTIVITY AND MEMBERSHIP COMMITTEE

- 1) Complete revision of "Association Manual" (if not done) by January 1, 1979.
- 2) Analyze the results of the 1977-1978 membership drive, assess strong points and weak points and make recommendations (by January 1, 1979) for improving the effectiveness of the membership drive for 1978-1979.
- 3) Compile and summarize a survey of what each APCO chapter does, how often it meets, how its meetings are formatted, chapter publications, etc. Submit the completed survey to the National Office by June 30, 1979.
- 4) Analyze the current membership structure of the association. Prepare a recommendation for the Board of Officers concerning any changes by June 1, 1979.

COMMERCIAL ADVISORY COMMITTEE

- 1) Develop recommendations for means by which the National Office can assure the comprehensiveness and currency of its vendor/consultant list, due January 1, 1979.
- 2) Develop recommendations to make the BULLETIN advertising format more attractive to the vendor community. Report due at the National Office by January 1, 1979.
- 3) Devise and recommend means by which the procurement expertise of the APCO commercial members, either through the APCO-Information Service or by other means, can be made available to the entire membership - without ethical conflicts. Report due at National Office by April 1, 1979.

- 4) Develop a Commercial Membership building program to be implemented. The objective of this program is both to increase the number of commercial members and to use the contacts of the commercial members to inform potential members of the benefits of belonging to APCO. Report due at National Office by May 1, 1979.

EMS COMMITTEE

- 1) Prepare a call for EMS telecommunications papers to be printed in the BULLETIN. The request will indicate the desired areas of particular interest. Act as publication review board to select from among such papers those considered suitable for BULLETIN publication. Draft of call for papers to be delivered to the National Office on or before November 1, 1978.
- 2) Review the P-13A SCLEP-TEL and suggest revisions that may be appropriate to modify this document and make it suitable as a guideline for statewide EMS program planning.
- 3) Develop and recommend to the Board of Officers a policy for EMS system/911 and other public safety systems interface. Report due May 1, 1979.
- 4) Solicit and submit pertinent manuals, system discrepancies, etc., for the APCO Information System.

EMERGENCY PREPAREDNESS & DISASTER COMMITTEE

- 1) Prepare a call for Civil Defense telecommunications papers to be printed in the BULLETIN. The call will indicate the particular areas of interests. Act as publication review board to select from among such papers those considered suitable for BULLETIN publication. Draft of call to be delivered to the National Office on or before November 1, 1978.

Provide guidance and support to the National Office and coordination with State Civil Defense agencies during the Civil Preparedness Petition, FCC proceedings.

- 3) Prepare and recommend to the Board of Officers a set of goals toward which an Emergency and Disaster communications system should evolve, i.e., define the national and local emergency communications system capabilities that should ultimately exist. Report due April 1, 1979.
- Review* 4) Solicit and submit pertinent manuals, system descriptions, etc., for the APCO Information System.
- 5) Review the APCO P-13A SCLEP-TEL and the DCPA Civil Preparedness Guide 1-18 and suggest revisions that may be appropriate to modify those documents to improve Civil Preparedness Communications planning. Prepare recommendations to be submitted to DCPA (draft of recommendations due in National Office by January 1, 1979).

ENGINEERING AND RESEARCH COMMITTEE

- Review* 1) Prepare a call for technical papers to be printed in the BULLETIN. The call will indicate the areas of interest of the land mobile radio services in general, and the public safety radio services in particular. Act as publication review board to select from among such papers those considered suitable for BULLETIN publication. Draft of call to be submitted to the National Office on or before November 1, 1978.
- 2) Prepare a report for presentation to the quorum at the 1979 conference that defines the state of the art of public safety telecommunications as of that date. This is to be made annually and serve as the basis of year-to-year comparison to evaluate being made.

- d.) Solicit and submit pertinent manuals, system descriptions, etc.,
for the APCO Information System.

FREQUENCY ADVISORY COMMITTEE

- 1) Participate in activities associated with dockets and proceedings of the Federal Communications Commission affecting spectrum management and frequency coordination.
- 2) Review and comment on Association Frequency Coordination management proposals as developed.
- 3) Prepare a recommended list of factors deemed necessary to provide an effective "audit" of the coordination function, should such an "audit" be initiated in the future. Report due June 1, 1979.

NOMINATING COMMITTEE

- 1) Solicit the membership and provide to the National Office on or before March 1, 1979, a list of qualified candidates for National office to be presented to the 45th Annual Conference Quorum.
- 2) Review the present nomination format, procedures, and methodology of obtaining qualified applicants. Should the judgment of this committee indicate need for modification of these procedures, it shall submit a draft of an amending resolution to this effect for presentation to the 45th Annual Conference Quorum. First draft of this resolution to be submitted to the National Office on or before March 1, 1979.

OPERATING PROCEDURES COMMITTEE

- 1) Continue with and complete 1977-1978 objectives.
- 2) Prepare a call for operational papers to be printed in the BULLETIN. Indicate particular desired areas of interest. Act as publication review board to select from among such papers those considered suitable for BULLETIN publication. Draft of call to be delivered

to the National Office on or before November 1, 1978.

- 3) Prepare a generalized statement of both similarities and differences between operating procedures of the various public safety services. This statement, after review and approval, may be used as the basis for the development of further generalized and specialized operator training materials.
- 4) Prepare an outline of a ^{local} ~~true~~ operators procedure manual which would consist of listings of ~~all possible~~ events which may occur, and the corresponding procedure to be followed when they transpire. First draft of such an outline to be submitted to the National Office by June 1, 1979.
- 5) Solicit and submit pertinent manuals, system descriptions, etc., for the APCO Information System.

General

RESOLUTIONS AND BYLAWS COMMITTEE

- 1) This committee shall request the chairman of other standing committees to submit on or before January 2, 1979, any suggestions elicited from their members for amending the Constitution and Bylaws for specified Association benefits.
- 2) On or before February 1, 1979, as the result of the above and other deliberations, this committee shall submit to the National Office drafts of amending resolutions for those proposals it considers to have merit.
- 3) This committee shall aid the chapters in maintaining their constitutions and bylaws in current condition as required by the Association's C and B.

4) Review the technical assistance grant activities and if needed, make recommendations to the Board of Officers for appropriate revisions to the C and B to incorporate this program in the Associations's structure.

4. ~~Review the~~ Study the need for name change.