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Associated Public-Safety Communications Officers, Inc.

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May 26, 1978

TO: Board of Officers
FROM: *[Signature]* Executive Director
SUBJECT: Board of Officers Meeting May 15, 17, 1978

The enclosed minutes are respectfully furnished for comments and approval by the Board of Officers. In the absence of comments by June 9, 1978, the minutes will be considered approved.

Enclosure

BOARD OF OFFICERS MEETING

May 15, 17, 1978
Host Farm
Lancaster, Pennsylvania

Monday, May 15, 1978

1) Meeting called to order by President Campbell at 1347. In attendance were:

President Jerry Campbell
President-Elect Nathan D. McClure, III
1st Vice President Sanford H. Smith
2nd Vice President Henry L. Crutcher

Also present were:

Executive Director Ernest J. Landreville
Project Director Donal D. Kavanagh
Project Engineer Bruce Karr

No other visitors or guests were present.

- 2) The proposed agenda was approved as presented.
- 3) The Minutes of the May 1-3, 1978 Board meeting were reviewed and approved as distributed.
- 4) No National Officers reports were made due to the short interval between this and the previous May 1-3, 1978 Board meeting.
- 5) The Board was briefed on the comments of Counselor Kittner, concerning an Association name change to either "Associated Public Safety Communications Organizations" or "Organization". It was decided that after obtaining the reaction of the quorum of the East Coast Regional Conference, the President-Elect would consider assigning the study of this subject to a national committee. As suggested by Mr. Kittner, a report and recommendation could then be prepared by the committee for consideration by the 45th National Conference in 1979.
- 6) A general review of APCO's Frequency Coordination System (FCS) manual as it is being developed was held by the Board of Officers. Given the target completion date of November, 1978 for the new Technical Section, the delay within the Commission in implementing a new Part 90 of the Rules and a general uncertainty with regard to Regulatory activity in the area of Spectrum Management, the Board approved the following statement of policy, and asked that it be incorporated in the minutes of this meeting: "The existing schedule for implementation of the FCS program will be amended to reflect that final implementation of this program will become effective at such time as the technical section is completed, approved by the Board of Officers, and when appropriate resources for support of the program become available." Upon approval of this statement, President Campbell agreed to advise the members of the Select Spectrum Management Committee of the adoption of this new, more gradual approach to implementation of the FCS.

- 7) The Board completed a review of salary comparisons between National Office personnel and comparable levels of employment within the State of Florida. An adjustment in accordance with the recommendations of the Executive Director was approved for the positions of Secretary, Editor, Office Manager/Comptroller and Janitor.
- 8) The Board approved the transmittal to Mr. Morgan O'Brien of the FCC of a cost analysis prepared by Project Director Kavanagh describing the level of financial commitment required if a centrally operated automated frequency records management system were implemented within the National Office of APCO.
- 9) The Board discussed the December, 1977 LEAA audit results as described in the May 1, 1978 Board Minutes and approved the inclusion of the item in the 1979 Budget as an extraordinary expense.
- 10) National Conference Chairman Russell Robinson entered the Meeting at 1450. He reported that the Manapco event had been firmed up and would include a dinner, outside the Hotel complex, followed by an evening of entertainment and dancing. He also advised that 96 Exhibit booths had been committed for the Conference with the possible prospect of another four booths from vendors attending the East Coast Regional Conference.

Mr. Robinson departed at 1510.
- 11) At 1515, East Coast Regional Conference Co-Chairman Charles Moody and Mr. Eugene Pullin of the Conference Committee joined the meeting to announce there were 102 registered attendees at the Conference as of Monday afternoon, May 15. They advised there had been 18 exhibit booths sold with the possible addition of two more. After completing their pre-conference report, Messrs. Pullin and Moody departed from the meeting at 1530.
- 12) The Board reviewed draft documents prepared by Mr. McMillian describing APCO's position on National issues and benefits accruing to members based upon dues rates. Both documents were to be given further review and analysis by the National Office prior to presentation at the next Board of Officers meeting on July 20, 1978.
- 13) Copies of APCO's comments in RM3094, a petition to permit the use of low-power P0 emission devices, previously approved by the Board, were distributed for information purposes. The Board reaffirmed their concurrence with these comments.
- 14) President-Elect McClure briefed the Board on the status of his plans for National Committee Objectives during his presidency. Final versions when completed will be provided to the staff for inclusion in the September issue of the BULLETIN.

- 15) The Board expressed concern that both the East Coast Regional Conference and the North Central Regional Conference might be scheduled for the same time in 1979. The Executive Director was to advise officers of the Host chapters of this concern and ask that the Missouri Chapter consider holding the NCRC in the month of April, as is traditional while the Virginia Chapter could hold its ECRC in May as planned.
- 16) The Board received a report from the Executive Director as to the amount of APCO time expended by legal counsel during the first quarter of 1978. He was requested to continue to monitor legal activity to keep it in line with the amount of time provided for in the agreed annual retainer fee.
- 17) President Campbell issued a letter of authorization for the Chairman of the 1979 Sacramento, California National Conference. An advance expense check in the amount of \$500 was to be drawn and forwarded for use by the Chairman in conducting Conference business. The Conference dates are August 6-9, 1979.
- 18) President Campbell recessed the meeting at 1705.

Wednesday, May 17, 1978

- 1) President Campbell reconvened the Board meeting at 1017. In attendance were:

President Jerry Campbell
President-Elect Nathan D. McClure, III
1st Vice President Sanford H. Smith
2nd Vice President Henry L. Crutcher

Also present were:

Executive Director Ernest J. Landreville
Project Director Donal D. Kavanagh
Project Engineer Bruce Karr

- 2) The Board reviewed and approved as written the minutes of the May 1-3, 1978 Board of Officers meeting. The approval date for release was to be May 19, 1978.
- 3) The Board then conducted a page-by-page review of the National Officer's schedule in connection with the 1978 Conference in Detroit. Changes suggested were to be incorporated and a re-draft made available prior to the July Board meeting.
- 4) The Board requested that an item be placed upon the January 1979 agenda for the discussion of future national officer participation in Regional Conferences.
- 5) President Campbell adjourned the meeting at 1155.

SUBMITTED FOR APPROVAL BY

Ernest J. Landreville