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# Associated Public-Safety Communications Officers, Inc.

*It's a privilege to belong to A P C O*

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1979 NATIONAL CONFERENCE CHAIRMAN  
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August 4, 1978

TO: Executive Committee, Chapter Presidents and Secretaries

FROM: *EJL* Executive Director

SUBJECT: Minutes of July 21-22, 1978 Board of Officers Meeting

Enclosed for your review is a copy of captioned minutes. Careful study of them will provide you with valuable information on current National Association plans and activities. Any subject material believed to be of interest to your members can be brought to their attention at the next chapter meeting.

If you have any questions concerning the agenda items, please contact the National Office.

See you in Detroit at the 44th Annual Conference, August 23-26, 1978!

Enclosure

BOARD OF OFFICERS MEETING

July 21-22, 1978  
Grenada Royale Homotels  
3101 N. 32nd St.  
Phoenix, AZ

Friday, July 21, 1978

1) Meeting called to order by President Campbell at 1600. In attendance were:

President Jerry Campbell  
President-Elect Nathan D. McClure, III  
1st Vice President Sanford H. Smith  
2nd Vice President Henry L. Crutcher

Also present were:

Executive Director Ernest J. Landreville  
Director of Projects Donal D. Kavanagh  
Project Engineer Bruce M. Karr

No other visitors or guests were present.

- 2) The proposed agenda was approved as presented.
- 3) The Minutes of the May 15, 17, 1978 Host Farm, Lancaster, PA were approved as previously distributed.
- 4) No National Officers reports were made due to the short time until Board members make their annual reports at the National Conference.
- 5) There was discussion of the extensive amount of time spent by Board members and National Office staff waiting in crowded airports throughout the country while traveling on APCO business. The Board was apprised of the relatively low cost of membership in airline clubs which provide a place to work and relax in most larger airports. Most have desk space where relative privacy can be obtained during periods between connecting flights. The Board approved the provision of memberships at Association expense in no more than two airline clubs. The practice is to begin with the current Association officers during their terms of office, and the National Office staff is to be included.
- 6) Project Engineer Bruce Karr reviewed cost considerations involved in possible acquisition by the National Office of either TELEX or TWX machines. The potential use of such equipment to transmit and receive regulatory and other Association comments was discussed. Upon completion of his presentation, Mr. Karr was requested by the Board to investigate the utility of such a system and to determine the extent of availability of this equipment for use by APCO members with whom the National Office has the most frequent exchange of written material of an urgent nature. Mr. Karr was to report the results of his inquiry at a future Board meeting.

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- 7) The Executive Director advised the Board of the status of Booth sales and registrations for the National Conference. Information regarding a change in topic as well as the moderator at one of the Workshops was also provided.
- 8) The Board was briefed by the Executive Director as to the bids made by hotels in the Miami Beach, FL area for the 1982 National Conference. The Deauville and Fontainebleau Hotels have both submitted attractive proposals, and meet all Association requirements. The Fontainebleau has a larger variety of recreational activities on the premises, but the Deauville has more attractive public meeting space and proposed lower room rates. The Board was advised that new management had taken over the Fontainebleau subsequent to the Executive Director's survey, and a new proposal had been promised by the new management. He recommended postponing the selection decision until the new Fontainebleau bid is received.
- 9) The status of planning for the 1979 National Conference in Sacramento, CA was reviewed by the Board. The Board recognized that although the Exhibits Chairman was a Commercial member of the Northern California APCO Chapter, there had been a precedent, since other Commercial and Consultant members have served in this post in the past. With the stipulation that the Conference Chairman and Secretary would be bonded, and that all funds would be sent to and handled by the Conference Chairman and Secretary, the Board stated that it had no objection to a Commercial Member serving as Exhibits Chairman noting that there appears to be no Association regulation to the contrary.

Saturday, July 22, 1978

President Campbell reconvened the Board meeting at 0839. In attendance were:

President Jerry Campbell  
President-Elect Nathan D. McClure, III  
1st Vice President Sanford H. Smith  
2nd Vice President Henry L. Crutcher

Also present were:

Executive Director Ernest J. Landreville  
Director of Projects Donald D. Kavanagh  
Project Engineer Bruce Karr

- 2) The Board received information on the participation of the Executive Director and Project Engineer in the program of the Florida Chapter Summer Conference, June 21-23, 1978. The Conference program was well prepared and attendance was close to that of several Regional Conferences, about 100 participants.

The Board, recognizing that no Gulf Coast Regional Conferences have ever been held, and that there are several new chapters in the Region, expressed an interest in the development of such a conference in the near future. It was suggested that next winter's Florida Chapter Conference scheduled for January, 1979 could possibly serve as the occasion of a combined Chapter and Gulf Coast Regional Conference, with invitations to the other Chapters being sent out by Florida.

Recognizing that the National Office has no administrative responsibility for Regional Conferences, the Executive Director was advised to encourage the holding of such a conference in the Gulf Coast Region in line with earlier discussions, and to advise the Florida Chapter Officers and their Conference Chairman that the Board of Officers would participate in the program if it were possible to schedule the January Board of Officers meeting at the same time as the Regional Conference.

- 3) The Executive Director reported on the progress being made towards full participation in APCO by the newly formed chapters in Alabama, Louisiana, Arkansas, Oklahoma and Nebraska. A Charter has already been issued to Louisiana and approval for the issuance of one for Alabama is being requested, with all necessary documentation having been completed. Oklahoma is expected to have their petition and supporting documents ready prior to the National Conference. Both Nebraska and Arkansas have held meetings and are making progress.

The development of a Chapter Formation program, currently being undertaken by Mr. McMillian was reviewed. A request was received from 2nd Vice President Smith for a copy of the presentation including the slides, for his use at the October 24, 1978 North Carolina Chapter meeting. Mr. McMillian was to be asked if the presentation could be ready by that time.

- 4) The Board noted and approved the content of the Executive Director's June 16, 1978 letter to the president of the Mid-Eastern Chapter. In this letter an explanation was furnished as to the method by which an individual is granted an honorary membership at the National level. Since no reply had as yet been received, the matter was noted for the record with no further action being recommended.

- 5) The Board reviewed and approved without change for distribution to the Executive Committee, a memorandum recommending the tabling of Resolution No. 4 incorporating the Frequency Coordination System into the Bylaws. The reason stated in the memorandum as the basis for tabling was also approved; that is, the adoption of Resolution No. 4 is inappropriate until a comprehensive FCS Guideline manual is completed and approved.
- 6) The Board studied and discussed the proposed FY 1979 APCO Budget. Noting the improved financial status of the Association and the prospects for continued improvement next year, the Board approved the Budget for distribution to the Executive Committee for consideration at its 1978 National Conference meeting.
- 7) The Director of Projects explained that the LEAA had approved APCO's Project 17, Technical Assistance Grant request with a budget of \$169,741. The project is expected to begin in mid-September, 1978. Further information when developed will be brought to the Board's attention at the National Conference in August.
- 8) The Board reviewed the matter of its participation during the forthcoming year in Chapter meetings and Regional Conferences. Recognizing the difficulty of scheduling time for such participation, it was recommended that the National Office continue to study the matter. In light of the heavy project and other meeting schedules during the remainder of the this year, further discussion was deferred until after the National Conference.
- 9) The Board approved the addition to the Policy Book of a new travel regulation requiring the logging of all allowable travel expenses for which no receipt is available. This procedure is to continue until a revised APCO travel form is developed and approved.
- 10) The Board approved the deletion from the policy book of the language on page 3.20 dealing with the issuance of special license plates.
- 11) The Board reviewed and approved for distribution to the Executive Committee a proposal for a pilot program for centralized dues billing by the National Office. It was pointed out that the Atlantic Chapter had formally volunteered to make its records available for the test. The Executive Director stated that the new Nebraska Chapter has already agreed to centralized billing, and that possibly one other small chapter might be included in the test. There was agreement that the Secretary of the Atlantic Chapter should logically chair an Ad Hoc Committee on the Pilot Program for Automated National Association Dues Billing. Other members of the group should be experienced secretaries whose chapters represent a variety of membership classes and billing situations. Members were to be announced at the National Conference.

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- 12) Director of Projects Kavanagh described the topics covered in a draft proposal for a briefing of the Commission on important APCO projects undertaken during the past four years. This draft has been circulated to Counselor Kittner for study and his comments have been solicited. The Board encouraged Mr. Kavanagh to proceed with his efforts in this area and supported his view of the importance to the Association of such a presentation.
- 13) The Board reviewed the statements on the LMCC Advocacy Rule presented to the LMCC on APCO's behalf by the Executive Director. The Board expressed gratification that APCO's contention that the rule should remain in effect had been adopted by the LMCC and approved a draft letter from the Executive Director to the President of the LMCC to this effect.
- 14) President Campbell and 2nd Vice President Crutcher each provided the Board and staff with their analysis of the impact of Proposition 13 in California upon the two California Association Chapters. There appears to be a real possibility of a reduction in the number of employer paid dues within the state which could result in a loss of members. The estimate of such a loss could run as high as 25% if members do not elect to stay in APCO and pay their own dues.
- 15) The Board approved a realignment of the National Standing Committee Management structure. The President-Elect will manage: Resolutions and Bylaws; Activity and Membership, Nominating; and Regulatory and Dockets Committees under the Administration group. The First Vice President will manage: National Law Enforcement Channel; Engineering and Research; Commercial Advisory; and Telecommunications Management Committees under the Planning Group. Finally, the Second Vice President will manage: Operating Procedures; Emergency Preparedness and Disaster; and Emergency Medical Services Committees in the Operations group.
- 16) The Board reviewed a letter from the Executive Director to the Chairman of the House Subcommittee on Communications in which APCO participation in scheduled hearings on the newly proposed communications act was requested. The Board approved the action and requested the Executive Director to continue to press for an opportunity for the Association's views to be heard.

SUBMITTED FOR APPROVAL BY:

Ernest J. Landreville